



Licking Heights Youth Association  
Meeting Agenda & Minutes

Date: 2/2/2025 Day of Week: Sunday Location: Pataskala Police Station

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Regular Monthly Meeting Agenda

1. Call to Order 6:00 pm
2. Roll Call
  - a. Present
    - i. Colton Messer
    - ii. Debbie Messer
    - iii. Brittany Wilson
    - iv. Lisa Magee
    - v. Derrick Sagraves
    - vi. Brett Fraley
    - vii. Kirsten Wycuff
    - viii. Megan Caleodis
    - ix. Mike Wycuff
    - x. Nicole Harrold
    - xi. Michael Stemen
    - xii. Mark Stauffer
    - xiii. Courtney Stauffer
    - xiv. Aaron Foster
    - xv. Brittany Foster
3. Approval of Meeting Minutes
  - a. Motion to approve minutes
    - i. Wycuff motion, Sagraves second
    - ii. Unanimous
4. Public Comments
  - a. None
5. Executive Reports (3 minute recap)
  - a. Dave Pontious, President
    - i. DSG
    - ii. Fundraising
  - b. Katie Walsh, Vice-President
  - c. Ryan Schreiber, Secretary
  - d. Brittany Wilson, Treasurer
    - i. Total Cash Assets
      1. Balances sent out
      2. Checks in the mail from Licking County Health
      3. Invoices from MCS Insurance and JW Lawncare
      4. Coach reimbursement checks
    - ii. Motion to approve of the treasurer report
      1. Sagraves motion, Stauffer second



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Meeting Agenda & Minutes

2. Unanimous
- iii. Roll Call
  - e. Mike Wycuff, Trustee
  - f. Aaron Foster, Trustee
  - g. Colton Messer, Trustee
  - h. Derrick Sagraves, Trustee
  - i. Mark Stauffer, Trustee
    - i. Pitching machine fixed
6. Manager & Committee Reports (3 minute recap)
  - a. Finance Committee
  - b. Fundraising Committee
  - c. Concessions Committee – Lisa Magee
    - i. Lisa is signed up for SaveServe with Licking County
  - d. Rules Committee – Wycuff, Sagraves, Walsh
  - e. Disciplinary Committee – Foster, Wycuff
    - i. Nothing to discuss
  - f. Equipment & Facilities Committee – Mike Stemen
    - i. Checked out Jersey today, got tractor working
    - ii. Pitching machines working
    - iii. Side-by-side, tractor, will be serviced
    - iv. Will send a budget around for approval
    - v. Offering to look at middle school's scoreboard
  - g. Technology Manager, Michael Roupe (interim)
    - i. Not in attendance
  - h. Head Groundskeeper, Courtney Stauffer
    - i. Will send over list of expenses for transfers needed
7. Director Reports (3 minute recap)
  - a. Baseball Director, Colton Messer
    - i. 72 registered so far
    - ii. Open House coming up
  - b. Travel Baseball Director, Michael Roupe
  - c. Softball Director, Deb Messer
    - i. Registration going well, need 14U
    - ii. Lots of coaches and assistant coaches signed up
    - iii. Feb 23 – COGFP scheduling meeting
  - d. Volleyball Director, Nicole Harrold
    - i. Nothing to report
  - e. Basketball Director, Brett Fraley
    - i. Home stretch
    - ii. Roosters Fundraiser going well, some who opted out are selling anyway
      1. 65 still need to pay
    - iii. Quad City Tournaments – Feb 22 & 23



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Meeting Agenda & Minutes

1. Each school will host a bracket
2. LH will host all third & fourth boys on Saturday, Johnstown hosting finals
- iv. Game balls are being stolen or misplaced, will have home coaches turn the ball over to concessions
- v. COBA team left trash, Brett will mention something to coaches
- f. Cheer Director, Kirsten Wycuff
  - i. All away games next weekend
  - ii. Fundraiser going well, about 50% collected
8. Unfinished Business
  - a. Volunteer Park approval
    - i. Motion to approve field contract
      1. Wilson motion, Messer second
        - a. Unanimous
    - b. Mound replacement at West - \$1600 approved, need to purchase
      - i. Ask Roupe to send quotes
  9. New Business
    - a. Executive board sport/program assignments
      - i. Baseball - Walsh
      - ii. Softball - Pontious
      - iii. Volleyball - Schreiber
      - iv. Basketball - Sagraves
      - v. Cheer - Wycuff
      - vi. Fundraising - Messer
      - vii. Concessions - Wilson
      - viii. Facilities/Grounds – Stauffer
        1. Motion to approve assignment – Sagraves, second Wilson
        2. Unanimous
    - b. D-BAT Open House and Evals board support
      - i. Baseball evals board support – Derrick, Colton, Brittany, Mike, Ryan
      - ii. Softball evals board support – Debbie, Derrick, Colton, Mike
      - iii. Will plan to have coaches grade players at different levels
      - iv. Evals – look at play up requests
    - c. Field Day –
      - i. March 8, 15, or 22?
        1. March 8 is an eval date
        2. Courtney to look at the 15th
      - ii. Tasks/projects – will finalize at next board
    - d. Technology wish list
    - e. Saveserv reimbursement for Lisa Magee - \$200
      - i. Motion – Messer, Stauffer second
      - ii. Unanimous



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10. Additional Public Comment
11. Scheduling of committee meetings (if needed)
  - a. Finance Committee
  - b. Fundraising Committee
  - c. Concessions Committee
  - d. Rules Committee
  - e. Disciplinary Committee
  - f. Equipment & Facilities Committee
12. Date of next meeting: March 2<sup>nd</sup>, 2025
13. Adjournment
  - a. Motion – Wilson, Messer second
  - b. Unanimous